

CAREER STRUCTURE - TEAM LEADER

The Team Leader has the option to follow the 'Management' career route.

The 'Management' career route is for those individuals with supervisory management skills, which they use to coordinate tasks and control people, business processes and other resources.

Career Entry Points

- Recruitment of school/college leaver or employee to serve Advanced Apprenticeship
- Internal promotion of Craftsmen or Senior Operator
- External recruitment of Supervisor/Team Leader
- Advancement from the Apprenticeship or Advanced Apprenticeship

Team Leader Job Role

- Ensures day-to-day work tasks run smoothly.
- Ability to lead and motivate the team in the determination of requirements and the effective use of resources.
- Efficiency at managing people and administration, and exhibits the characteristics of tenacity and being able to get the job done.
- Understands work procedures and processes and leads the team on agreed working methods and procedures.
- Effective communication skills.

Qualification and Competence

- Academic - relevant HNC or Technical Certificate or equivalent at National Qualification Framework (NQF) levels 3 or 4
- Work-based competence - N/SVQ Level 3
- Generic skills - Key Skills Level 2

Personal Development

- Eligibility for associate membership of relevant professional institution.
- Broadening the range and depth of skill specialisation and knowledge by ongoing and active Continuing Professional Development (CPD).
- Short course attendance - managerial, technical and safety updates to meet personal and business needs.